

Customer Name:
Customer ID No:

Narrow Web Toll Coating Requirements

We appreciate this opportunity and look forward to toll adhesive coating your material. Please review this document carefully as it contains guidelines and information we require on all incoming customer owned materials. Note, before we can accept your order or receive your materials we must receive an endorsed copy of this document.

FACESTOCKS

- Acucote requires a 8.5 x 11 sample of customer owned facestock with the initial order, indicating which side is the print side. This is critical in placing the adhesive on the correct side.
- The print side of each roll of incoming customer owned face stock should be marked. Print side wound OUT is preferred.
- Corona treatment of both the print and adhesive sides of film face stocks is typical. Advise as to the specific requirements for print treatment and adhesive anchorage for this project.
- Standard widths are from 4" to 30".
- 3" cores are required.
- Rolls must be 300 pounds in weight or less.
- We need a one inch trim for finished product. (Example: If face width is 20" – can finish at 19")

ALL CUSTOMER OWNED RAW MATERIALS

- A packing list with the following information is required:
 - Quantity of lineal feet per roll (or gallons of adhesive)
 - Weight in lbs. per roll (or drum or tote)
 - Suppliers roll number or lot number. A manufacturing label should be on each roll, drum or tote clearly identifying the supplier roll or lot number. Barcode label preferred if possible.
- Future orders for the same item should have the Acucote Item Number on the packing list and manufacturing roll label for reference. Your Acucote customer service contact will supply you with this number. This number will start with a 7.
- Raw materials with factory splices and/or multiple passes will affect the number of splices in product produced. Splice free materials are preferred.
- Acucote Receiving hours are Monday – Friday, 6:00 a.m. – 2:00 p.m. EST by appointment. Please contact Jason Broadway, 336-578-1800 x 222, for appointments.
- Maximum OD for both paper and film is 21"
- 3" cores are preferred – can use 6" cores. Paper cores only.
- **Adhesive Coated products require a dry border in the coating process. One inch trim loss total will occur for available finished product widths.** (If face is 30" – we can finish at 29")
- All material should be packaged to ensure against damage and appropriate size skids used where applicable.
- If available, please send an MSDS sheet with shipment of any face, liner or base stock.

The customer accepts responsibility for waste. Waste will vary and is always influenced by order size, raw material, roll length, trial runs, multi-pass solutions, complexity of product, etc. Estimated waste can be provided by our Business Development Team.

CUSTOMER USE ONLY

I have read and agree to the above stated information and requirements:

Print Name: _____

Title: _____

Signature: _____

Date: _____

ACUCOTE USE ONLY

Item number:

Face item number:

Adhesive item number:

Liner item number:

Special instructions:

Last updated Jan. 2015

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